# **Green Building Procurement Hub**

## Services

Instructions

1. Completely fill in the *Form – Green Building Procurement Hub – Services* for each service.
2. Save the accomplished form in Portable Document File (.pdf).
3. Submit a high resolution copy of the company logo of the service provider,
   1. Image format must be PNG;
   2. Transparent background; and
   3. Square with minimum 3000px by 3000px;
4. Submit the accomplished form and copies of the other supporting documentation to the PHILGBC National Secretariat through email at [GreenBuildingPH@philgbc.org](mailto:GreenBuildingPH@philgbc.org).

Service Information

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| --- | --- |
| What service do you offer?  Accomplish a form for each service. | |
| What is the aspect addressed by the service?  Select any of the following applicable. | |
| Design and planning  Construction and construction management  Management and building operations  Testing and commissioning  Energy efficiency and conservation  Water efficiency and conservation | Waste management  Use of land  Transportation  Indoor environment quality  Emission  Others, please specify |
| What is the potential impact of the service to projects? | |
| How is the service conducted for projects? Describe how the service must be properly conducted to contribute to the greening of projects. | |
| What are your qualifications for the service offered?  Provide supporting documents reflecting the qualifications identified, which may include certificates, licenses and reports related to the service offered. | |

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| What are completed projects that have engaged you for this service? | | |
| Project Name | Year Completed | Role in the project |
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Service Provider

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| --- | --- | --- | --- |
| Company Name | | | |
| Contact Person | | | |
| First Name | | Middle Name | Last Name |
| Designation Job Title | | | |
| Company Address | | | |
| No. | Street | Barangay | |
| City/Municipality | | Province | |
| Region | | ZIP Code | Country |
| Phone Number Include country and area code  (      ) | | Email Address | |
| Mobile Number  (      ) | | Company Website | |
| About the Company Provide a brief description of the company and your business. (Maximum 200 characters) | | | |

Company Logo

Submit a copy of an image of the company logo, which will be used in the hub and other PHILGBC promotional materials. Submit a high resolution image of the project in PNG file format (.png). See the *Publication Confirmation* section for details on the use of the image.

|  |
| --- |
| Filename |

Publication Confirmation

The Green Building Procurement Hub is a complementary service provided for the members of the Philippine Green Building Council (PHILGBC).

Please select the options that applies to the consent you are providing the PHILGBC in the usage, storage and retention of your data. You are allowing the PHILGBC to collect, use, store and retain your data, which includes:

Managing your project data in local and online servers and databases of the PHILGBC;

Displaying your company’s information, including the services offered, service description and qualifications, service provider’s name, contact person’s name, contact numbers, and address in the online public website and in promotional materials, public announcements or mentions in articles or posts in social media, official websites, press releases, reports, and physical promotional materials;

Using your data in materials for education and training, including service description and qualifications, name and image;

Using your data in communicating activities and impacts of the PHILGBC to partners and other interested parties in reputable external materials and channels in promoting the hub and green building;

Using your contact information to send you information on activities and programs of the PHILGBC and its partners;

Continuously using, sorting and retaining your information until you formally withdraw your consent, at which time you accept that the PHILGBC can no longer withdraw or stop the use of past materials where your data were used.

You may contact the PHILGBC National Secretariat through e-mail at [GreenBuildingPH@philgbc.org](mailto:GreenBuildingPH@philgbc.org) to see, copy, or correct the information submitted here. In addition, you may send an e-mail to lodge a related complaint or withdraw your consent.

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| Service Provider Signature over Printed Name | Date |